Reference Guide

Roles and Rights Type Rights Explained based on the Role in Fibi



1.0	Role	Description
1.1	Principle Investigator (PI)	 View his/her proposals (Where the user is added as PI) Complete certification Modify Questionnaires
		The Principle Investigator role will be provided to the user whenever the user has been added as PI or as a key person to a proposal.
1.2	Co- Investigators/	 View his/her proposals (Where the user is added as PI) Complete certification
	Key Persons	The Co-Investigators/Key person role will be provided to the user whenever the user has been added as Co-Investigators/Key person or as a key person to a proposal.
1.3	Department Administrators	 Create, modify and view development proposals in the unit which they have to create proposal right Complete certification as a proxy Submit the development proposal Add to the Rolodex Recall proposal from routing Create, modify & submit Service Requests View Confidential Attachments View Reports and Audit Log The Department Administrator's role will be given to the user manually by ORIS.
1.4	ORA Staff	 View and modify all proposals created in the system while it's in the draft stage Submit the development proposal Admin Correction - Modify proposals while it's in routing Bypass and add alternate approvers in route log Create, Modify and View all IPs Modify awards Add to the Rolodex Create, Modify and View Service Requests Approve Proposal Development Records and Service Requests View private comments and confidential attachments The ORA Staff role will be given to the user manually by ORIS.

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