

Deleting a Proposal

How do I delete a proposal?




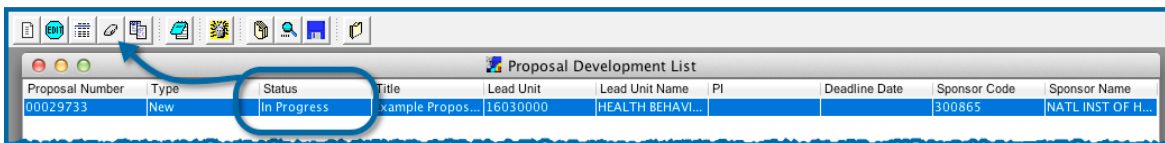
Proposal Development records that have a status of “In Progress” may be deleted from the database.

NOTE: There is no UNDO for this function. However, if a record is deleted in error, ORIS can restore the proposal.

From the search screen,

1. Highlight the proposal development record.

2. Choose **Edit>Delete**, or choose the **Delete** icon  from the second row of icons.



3. Click on **<Yes>** if you are sure you want to delete the proposal.

