## **Deleting a Proposal** How do I delete a proposal?



Proposal Development records that have a status of "In Progress" may be deleted from the database.

## NOTE: There is no UNDO for this function. However, if a record is deleted in error, ORIS can restore the proposal.

From the search screen,

- 1. Highlight the proposal development record.
- 2. Choose **Edit>Delete**, or choose the **Delete** icon from the second row of icons.

😝 🔿 🔗 🛃 Proposal Development List									
Proposal Number	Туре	Status	Title	Lead Unit	Lead Unit Name	PI	Deadline Date	Sponsor Code	Sponsor Name
00029733	New	In Progress	xample Propos	16030000	HEALTH BEHAVI			300865	NATL INST OF H

3. Click on **Yes** if you are sure you want to delete the proposal.

