

Selecting a Proposal Type in Coeus

Green Types are used in University Reporting and request funds not previously requested in Coeus.

Blue Types are used for processing documents for approval - no new funds are requested.

- 1** a) Submitting a Research Project for the first time to (any) Sponsor;
b) Submitting to NIH a second time (as described in NIH NOT-00-14-074); ⇒ **New**
- 2** Repeating submission of a Research Project to a Sponsor after that sponsor did NOT FUND the last submission of this research project (for NIH see #1c above). ⇒ **Resubmission**
- 3** Requesting an SAP Award under an existing Master Agreement (See MA Guide and #6 & #9 below). ⇒ **Task Order**
- 4** a) Research Project was awarded (usually w/sameTitle), but SAP Grant has ended;
b) Transferring an award from another Institution - and that award was a Renewal of an older award. ⇒ **Renewal**
- 5** Requesting additional funds to an existing research award, where requested funds have never been requested through Coeus. (NIH calls this a 'Revision', but at JHU it is Proposal Type 'Supplement'). ⇒ **Supplement**
- 6** Starting a new Master Agreement contract. This Coeus proposal contains no budget amounts; t's purpose is to request ResAdm to create an Institute Proposal record for entire MA, under which future Task Orders will be created & linked (See MA Guide, #3 above). ⇒ **Master Agreement**
- 7** Routing a Progress Report for submission to sponsor. Funds requested for subsequent year have already been awarded. If additional funds not yet awarded are being requested , those funds should be processed using Coeus Proposal Type 'Supplement'. ⇒ **Continuation**
- 8** A) SOM: 1) No-Cost Extension for additional time on Project; 2) to request or change Project Principal Investigator
B) JHIURA: 1) Deobligation of funds by Sponsor; 2) request to re-budget awarded amount. ⇒ **Administrative Action**
- 9** Unfunded agreements (other than #6 Master Agreements) for which SAP award will not be created, such as: (MTA) Material Transfer Agreement, (NOA) Non-Disclosure Agreement, (DUA) Data Use Agreement, (IPA) Intergovernmental Personnel Act Agreement, (CA) Collaboration Agreement, (WIP) Work-In- Progress Agreement, (MOU) Memorandum of Understanding, (RA) Research Agreement, (PA) Physicians Assistant Agreement, (RST) Research Software Transfer Agreement. ⇒ **Negotiation Only**
- 10** a) use when Sponsor has requested additional information/revision to a pending proposal be to revised; b) modification to #9 Negotiation Only proposal. Do not use for NIH 'Revision' - that is aJHU 'Supplement'. ⇒ **Revision**
- 11** Used when JHU is funding an award and JHU will select research project by competitive, review. No Coeus Record is created if Investigator is making a limited submission for internal (JHU) review. ⇒ **Internal Application**
- 12** Proposal is a White Paper or pre-applicaion. Consult your Research Administration before using. ⇒ **Pre-Application**