

Subject: Coeus Training, changes <do not reply>

Date: Monday, June 15, 2015 at 2:35:36 PM Eastern Daylight Time

From: ORIS

To: ORIS

You have received this email because you indicated to ORIS that you wish to be informed important issues pertaining to Coeus.

In the coming months, ORIS will be replacing the current four-course Coeus training program with a new Certificate Program. To that end, please be aware that the current program of classes will be last taught on the dates indicated:
Elements of Coeus Proposal Detail and Budgeting: June 26 and July 6.
Coeus Premium Proposal Development: July 10, August 14.
Coeus Premium Proposal Budgeting: July 10, August 14.
Introduction to Coeus and Sponsored Projects has ended.

This Fall, ORIS will offer many new, replacement courses. This more 'granular' curriculum will permit the one hundred annual new Coeus Users to take classes to improve their skill level as their sponsored project/Coeus responsibilities increase. This new program will also simplify for four hundred plus current Coeus users the selection of courses to refresh and update their skill-sets. While lesson plans are not quite complete, the new course structure will include the following:

E-Courses:

1. Introduction to Sponsored Projects. Written by Sponsored Project Shared Services and Controllers Office several years ago, this sixty-minute course is required by Learning Solutions.
2. Two or three E-courses, each about 20 minutes in length. These ORIS-written, self-paced courses (to be known collectively as Coeus 1, or C1) will introduce new users to the Coeus Premium Interface, proposal preparation process, Coeus proposal development steps, types of Coeus proposals, rationale behind most important data entry fields in a Proposal, etc.

Half-day classroom training classes:

1. Non-S2S proposals, completing Proposal Detail, Narrative, Questionnaires, Validations. Tentatively named Coeus 2, C2: Basic Proposal Development.
2. Non-S2S proposals, completing a detail budget and understanding budget error and validation messages. Tentatively named Coeus 3, C3: Basic Budget Development.
3. S2S Proposal Detail and S2S issues relating to Detail Budgets. Tentatively named Coeus 4, C4: Advanced Proposal Detail and Budget Development.
4. Coeus Databases, using Institute Proposal, Awards, and associated Reports. Tentatively named Coeus 5, C5: Coeus Databases.
5. Coeus Seminar: open to those who have completed the above, this periodic class will be team-taught with Coeus Experts and open to discuss anything enrollees want to explore. Tentatively named Coeus 6, C6: Coeus Open Discussion Seminars.
6. Resume training of more Coeus Experts.

In late-2016, as part of the JHU migrations from Coeus to Kuali Coeus (KC), ORIS will offer for new employees the above Coeus classes rewritten for KC software. Current users will be offered training commensurate to their proposal development skill-level and KC needs.

Regards,

ORIS

Do not reply to this email address.

Email coeus-help@jhu.edu to be added to/removed from the Coeus List-serve.



